

Job Description:

Position:	Senior Partnerships Fundraiser
Salary	£31,365 per annum
Hours:	Full Time: 37.5 hours flexible working hours offered
Responsible to:	Director of WEN Wales
Direct reports:	None
Contract type:	Fixed term: 1 year from March 2022-March 2023 (with the possibility of becoming permanent)
Location:	Flexible & currently working from home

ABOUT WEN WALES

Our vision is of a Wales free from gender discrimination. Our ambition is a Wales where women and men have equal authority and opportunity to shape their own lives. We work in coalition with our 34k supporters and our work sits under three pillars. We will Connect, Campaign and Champion women until our vision is realized.

One of our key strategic priorities is to secure a sustainable financial future for WEN Wales and diversify our funding streams, therefore we are looking for a dynamic Partnership Fundraiser to implement a corporate fundraising plan, develop the WEN at Ten campaign and write applications to Trusts and Foundations.

ABOUT THE ROLE

This is new role to WEN Wales, funded by the Third Sector Resilience Fund to take forward our ambitious fundraising targets and our fundraising strategy in order to make our charity more sustainable.

With a proven track record of meeting fundraising targets, working with corporates and trusts, as well as implementing public-facing fundraising you will also have strong interpersonal skills and the ability to work at pace.

You will be extremely motivated by our three strategic priorities of growing and mobilising the coalition, securing diverse and equal leadership, and strengthening and embedding women's rights. You will be able to work on your own initiative and be ready to join a high-performing yet fun and supportive team of feminists.

We particularly welcome Black, Asian and minority ethnic (BAME), disabled and LGBTQ+ candidates as we strive to fully represent all protected characteristics in our organisation.

Role responsibilities:

- To develop and take ownership of a fundraising strategy that focuses on corporate partners, individual giving, trusts and foundations and high net worth individuals
- Develop and deliver our corporate fundraising plan
- Develop a pipeline of corporate prospects
- Account manage relationships with existing companies, trusts and individuals
- Deliver our Wen At Ten anniversary fundraising campaign by engaging, inspiring and motivating supporters to give
- Write and submit bids to appropriate trusts and foundations
- Manage and support volunteer fundraisers helping these individuals to reach their fundraising potential
- To agree, monitor and meet targets
- Attend internal and external meetings, events and presentations as required

General Responsibilities and Duties

- Conduct the duties of the job description in accordance with the operational policies of WEN Wales, including but not limited to the safeguarding policy, diversity policy, social media policy, data protection policies, home working and other policies.
- Maintain good working relations with all stakeholders, including staff, volunteers, Trustees, partner organisations and Members.
- To be aware of and operate within charity law, GDPR legislation and our policies and guidelines.
- Undertake any other reasonable duties as may be required by the role.

Experience, Skills and Knowledge Criteria

Essential Criteria
<ul style="list-style-type: none"> • A successful track record in generating income from corporate partnerships
<ul style="list-style-type: none"> • Experience of income generation via individual giving (regular giving, appeals)
<ul style="list-style-type: none"> • Experience of income generation via trusts and foundations, including relationship management and stewardship of grant makers
<ul style="list-style-type: none"> • Track record of hitting fundraising targets
<ul style="list-style-type: none"> • Ability to work on own initiative
<ul style="list-style-type: none"> • Engaging and inspiring written and verbal communication skills with the power to persuade, motivate and inspire whilst also delivering clear, concise messages
<ul style="list-style-type: none"> • Ability to meet deadlines & juggle different projects
<ul style="list-style-type: none"> • Computer literacy, including online meetings and remote working
<ul style="list-style-type: none"> • Aligned with our values of being Responsible, Relentless and Kind
Preferred Criteria
<ul style="list-style-type: none"> • Some understanding of the fundraising landscape in Wales
<ul style="list-style-type: none"> • Knowledge and understanding of equality and human rights issues across all protected characteristics and the barriers and challenges for communities in relation to race, gender, disability or for the LGBT+ community
Other requirements
<ul style="list-style-type: none"> • Commitment to anti-discriminatory practice and equal opportunities. An ability to apply awareness of diversity issues to all areas of work.
<ul style="list-style-type: none"> • Lived experience of, or demonstrable active allyship, with a protected characteristic

Terms and Conditions

Annual Leave:	33 days Annual Leave entitlement including bank holidays
Pension:	Contributory pension of 5%
Location:	Flexible & currently working from home
Salary:	£31,365 per annum
Hours:	37.5
Contract type:	Fixed term: 1 year from March 2022, with the possibility to extend

We are a flexible and supportive employer who practices agile working hours.

How to apply

Please send a CV along with a supporting letter of no more than 2 sides A4, which addresses the objectives of the role and the essential criteria above, showing how you meet them and telling us why you are the right person for the role.

We recognise that some of your experience may be from unpaid roles as well as paid employment – please include any voluntary work if it helps to show why you are the right candidate for the job.

Having a criminal record will not necessarily disqualify you from acquiring the post.

If you would like to have an informal discussion about the role, please contact Polly Symondson on 01242 691683 or email WEN_recruitment@wenwales.org.uk

Email your completed application and your Diversity form to info@pollsymondsonrecruitment.co.uk quoting job reference number: 000144

WEN is committed to inclusive and accessible recruitment, including making reasonable adjustments throughout the recruitment process. Please let us know via recruitment@wenwales.org.uk if you require assistance.

- **Closing date:** 28th February
- **Interviews via zoom w/c:** 11th March